



January 31, 2013

Presidents and Secretaries General
WTF Member National Associations

Re: Outline of the 2013 WTF World Taekwondo Championships Puebla

Dear beloved Taekwondo Family,

It is a great pleasure to extend an invitation to your National Association to participate in the 2013 WTF World Taekwondo Championships in Puebla, Mexico on July 15-21, 2013.

As we mark the 40th Anniversary of the WTF we can be proud that our sport has grown to be one of the largest and most popular sports in the world. I am confident that the 2013 WTF World Taekwondo Championships will serve as another wonderful opportunity for an exchange of friendship and culture among the top athletes from the globe, building on the already great harmony we already enjoy. Puebla will also certainly set a great stage to witness the greatest display of taekwondo skill ever seen before.

Rest assured that the World Taekwondo Federation and the Organizing Committee will do our utmost effort to ensure the success of the championships.

I look forward to seeing you all in Puebla, Mexico, I extend my warmest season's greetings and my best wishes for the New Year.

Sincerely yours,

A handwritten signature in black ink that reads 'Chungwon Choue'.

Chungwon Choue
President
World Taekwondo Federation



2013 WTF World
Taekwondo
Championships
PUEBLA, MÉXICO
15 - 21 JULY
one world.one taekwondo

Presidents
WTF Member National Association

Dear Colleagues,

In accordance with the instructions of the World Taekwondo Federation, it is a great pleasure to extend an invitation to your esteemed association to participate in the 2013 WTF World Taekwondo Championships Puebla during the period of July 15-21, 2013 in the city of Puebla, Mexico.

I hope that you and your national team athletes will participate in this prestigious event to display highest spirit of the Taekwondo to dispatch a peace message all over the world.

We, as organizers, promise to do our best to provide a high quality championship and we ensure that every participant will win by joining the tournament.

I look forward to seeing you in Puebla, Mexico.

Yours Sincerely,

Eduardo Rivera Pérez
Chairman, Organizing Committee
2013 WTF World Taekwondo Championships Puebla



2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico



Official Invitation and Outline

OUTLINE

2013 WTF WORLD TAEKWONDO CHAMPIONSHIPS PUEBLA

1. PROMOTER:	WORLD TAEKWONDO FEDERATION (WTF)
ADDRESS:	7148-4, Taepyeong-dong, Sujeong-gu, Seongnam, Gyeonggi-do, Korea 461-855
TELEPHONE:	+82.2.556.2505 / 82.2.557.5446
FAX:	+82.2.553.4728
E-MAIL:	sport@wtf.org (Sport Department)
WEB-SITE:	http://www.wtf.org
2. ORGANIZING MNA:	Federacion Mexicana de Taekwondo
ADDRESS:	Av. Rio Churubusco Puerta 9, Cd. Deportiva, Col. Magdalena Mixhuca, C.P. 08010 Mexico, D.F.
TELEPHONE:	+52 55 58 03 0114
FAX:	+52 55 5654 6794
E-MAIL:	lopesdel82@hotmail.com , femextdk_oficina@hotmail.com
3. ORGANIZING COMMITTEE:	(President: Mr. Eduardo Rivera Pérez. Mayor of Puebla City)
ADDRESS:	Libramiento a Tehuacán S/N, gimnasio Miguel Hidalgo (Centro de Alto Rendimiento), Colonia Maravillas., Mexico (Zip Code: 72220)
TELEPHONE/FAX:	+52 222 2223915 Ext. 160/161
FAX:	+52 222 2223915
E-MAIL:	contact@puebla2013tkd.com jmlopez@puebla2013tkd.com jmyoushimatz@puebla2013tkd.com xmata@puebla2013tkd.com
WEB-SITE:	www.puebla2013tkd.com
4. VENUE:	Centro Expositor Puebla, Puebla, Mexico
5. QUALIFICATIONS	
	In accordance with <i>Article 4: Qualification of Contestant</i> of the WTF Competition Rules, the contestant must be:
CRITERION #1:	Holder of the nationality of the participating team
CRITERION #2:	An athlete must be nominated by the pertinent national taekwondo association that is recognised by the World Taekwondo Federation
CRITERION #3:	Holder of the Kukkiwon Poom or Dan Certificate (* A copy of the Dan certificate should be enclosed when registering for accreditation. In case a contestant has applied for a Kukkiwon Dan certificate but has not received it yet, a copy of the Dan application form and the remittance certificate sent to the Kukkiwon must be enclosed when registering for accreditation. Please refer to the Kukkiwon Web site (www.kukkiwon.or.kr) for more information.)
CRITERION #4:	<u>An athlete must be 17 years old or older.</u> An athlete who was born in the year of 1996 or before is eligible to participation in the Championships.
CRITERION #5:	Holder of the WTF Global Athlete License (GAL) *** WTF Global Athlete License (GAL) Rules stipulate that all athletes to participate in WTF-promoted championships, except World Para-Taekwondo Championships, should hold WTF GAL. Please take note that entry registration without GAL no. will not be considered as completed. Application for WTF GAL should be made only through Member National Association to Mr. Justin Tenbeth, GAL Project Manager in WTF Lausanne Office, at licence@wtf.org.

6. COMPETITION RULES

WTF Competition Rules in force as of the start of the competition



**2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico**



Official Invitation and Outline

7. METHOD OF COMPETITION

Single elimination system

8. CONTEST TIME

2 minutes x 3 rounds with 1 minute break

9. WEIGHT DIVISIONS

Men's division		Women's division	
Under 54kg	Not exceeding 54kg	Under 46kg	Not exceeding 46 kg
Under 58kg	Over 54 kg & Not exceeding 58 kg	Under 49kg	Over 46 kg & Not exceeding 49 kg
Under 63kg	Over 58 kg & Not exceeding 63 kg	Under 53kg	Over 49 kg & Not exceeding 53 kg
Under 68kg	Over 63 kg & Not exceeding 68 kg	Under 57kg	Over 53 kg & Not exceeding 57 kg
Under 74kg	Over 68 kg & Not exceeding 74 kg	Under 62kg	Over 57 kg & Not exceeding 62 kg
Under 80kg	Over 74 kg & Not exceeding 80 kg	Under 67kg	Over 62 kg & Not exceeding 67 kg
Under 87kg	Over 80 kg & Not exceeding 87 kg	Under 73kg	Over 67 kg & Not exceeding 73 kg
Over 87kg	Over 87 kg	Over 73kg	Over 73 kg

10. CONDITIONS FOR PARTICIPATING TEAMS

i. Round-trip Airfare and Accommodation

Round trip airfare and accommodation charges of room and board shall be borne by the participating National Association.

ii. Entry Fees

The OC shall collect the entry fees from the participating national teams. The national team shall pay an entry fee to the Organizing Committee **by cash in US\$ only** at the accreditation center(s) in Puebla, Mexico prior to the start of the Championships. Athletes shall not be allowed to compete without successful payment of entry fee to the Organizing Committee.

- Entry fee of US\$50 per athlete
- Entry will be accepted only when the forms are completely filled out with all required information and signed by the President of the pertinent member national association, excluding TUE (Therapeutic Use Exemption) which can be submitted to the WTF by no later than 30 days before the tournament. For detailed information on TUE, please see the following page of the WTF website:
http://www.wtf.org/wtf_eng/site/anti_doping/06_therapeutic_use_exemptions.html
- Entry deadline is **June 15, 2013** local time in Puebla and Entry will be only accepted via online registration.
- Entry submission after June 15, 2013 local time in Puebla will be not accepted under any circumstances.
- Entry fee of US\$50 per athlete will not be charged in case of cancellation of participation until June 15, 2013 local time in Puebla. Entry fee must be paid in case of the notice of cancellation of participating athletes after June 15, 2013 local time in Puebla or no-show.
- Athletes: Member national association can submit entry by online for maximum 8 male and 8 female athletes, one per weight category, and no additional athletes are accepted. No reserve athlete is accepted. No entry will be accepted or modified at the accreditation center(s) in Puebla.
- Team officials: Member national association can register by online for maximum one (1) Head of team per country, one (1) manager per team, two (2) coaches per team, one (1) team doctor per team, one (1) trainer per team.
- MNA officials: three (3) Member National Association (MNA) officials per country can be registered by online.
- Penalty: Penalty of US\$100 per person shall be paid to the Organizing Committee at the accreditation center in Puebla in the following cases.
 - 1) any team official who is not registered online wants to be accredited at the accreditation center in Puebla although the total number of team officials does not exceed the designated number,



**2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico**



Official Invitation and Outline

- 2) In case of exceeding designated number of MNA officials wants to be accredited at the accreditation center in Puebla OR any MNA official who is not registered online wants to be accredited at the accreditation center in Puebla.

iii. **Entry Registration (Online registration only)**

Entry will be accepted only by online and online entry registration. The website will be announced in due time. Login ID and Password for each Member National Association (MNA) for online registration will be sent to each MNA.

iv. **Ground transportation**

Ground transportation will be provided for national teams on arrival and departure, provided that the Organizing Committee has been informed of the date, time, and flight number of the national team's arrival and departure at the latest by **the designated deadline (June 15, 2013)**. The Organizing Committee will also provide ground transportation to and from all Official hotels, training venue and the venue provided that the national teams stay at the Official hotels.

11. CLASSIFICATION OF RESULTS

i. **Individual Awards**

Medals will be awarded to the top four athletes in the respective weight category of the pertinent championships:

1st PLACE:	GOLD MEDAL & CERTIFICATE
2nd PLACE:	SILVER MEDAL & CERTIFICATE
3rd PLACE:	BRONZE MEDAL & CERTIFICATE
3rd PLACE:	BRONZE MEDAL & CERTIFICATE

According to the Bylaw of WTF World Ranking, the athletes who advance to round of 16 or above will get ranking point. The points will be reflected on WTF World Ranking.

ii. **Team Awards**

Based on the point system below, the top five (5) teams of the Men's division and the top five (5) teams of the Women's division will receive trophies:

RATIONALE	POINTS AWARDED
For every contestant who passed the official weigh-in:	1
For every win (including byes):	1
For every Gold Medal:	7
For every Silver Medal:	3
For every Bronze Medal:	1

Other prizes, such as the "Good Fighting Spirit Prize", "Active Participation Prize", MVPs and Best Referees and Best Coaches may be awarded to selected teams and individuals.

12. TEAM ENTRIES PER COUNTRY (MAXIMUM 27 MEMBERS)

POSITION	MAX. NO. OF MEMBERS	
	MALE	FEMALE
HEAD OF TEAM:	1	
MANAGER:	1	1
COACH:	2	2
TRAINER:	1	1
TEAM DOCTOR:	1	1
CONTESTANTS:	8	8

13. INTERNATIONAL REFEREES

The WTF will appoint total one hundred (100) International Referees. The appointed international referees shall officiate at the 2013 WTF World Taekwondo Championships; the following conditions shall apply:

- i. International Referees are required to pay for their own roundtrip airfares.
- ii. The Organizing Committee shall pay for the expenses for eleven (11) nights' stay of room and board.

Check-in: July 11 / Check-out: July 22



2013 WTF World Taekwondo Championships Puebla July 15-21, 2013 / Puebla, Mexico



Official Invitation and Outline

- iii. The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total seven days; US\$700 per referee).

14. TECHNICAL DELEGATE AND COMPETITION SUPERVISORY BOARD

The WTF will appoint one (1) Technical Delegate and four (4) members of the Competition Supervisory Board. The following conditions shall apply:

- i. The Organizing Committee shall pay for the expenses for eleven (11) nights' stay of room and board. **Check-in: July 11 / Check-out: July 22** and the Competition Supervisory Board members for ten (10) nights' stay of room and board. **Check-in: July 12 / check-out: July 22**
- ii. The Organizing Committee shall pay a per diem of US\$100 to the Technical Delegate and the members of the Competition Supervisory Board for competition period (total seven days; US\$700 per person).

15. WTF-RECOGNIZED TAEKWONDO UNIFORM (DOBOK) AND PROTECTIVE EQUIPMENT

- i. Protector and Scoring System (PSS) will be used for the Championships.
- ii. Participating contestants are required to wear WTF-recognized doboks and WTF-recognized protective equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF (http://www.wtf.org/wtf_eng/site/about_wtf/recognized.html).
- iii. The Organizing Committee will provide Protector and Scoring System (PSS) and the head protector to the participating contestants. Participating contestants are required to bring their own groin guards, mouthpieces, gloves, sensing socks and shin and forearm guards for their personal use.
- iv. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their doboks and protective equipment. **Any contestant who wears unofficial doboks or protective equipment will not be permitted to compete.** Organizing Committee shall prepare white masking tapes to cover up any kind of identification of the manufacturers not recognized by the WTF.
- v. Instant Video Replay (IVR) System will be used.

16. IDENTIFICATION OF NOC CODE AND MANUFACTURER

- i. National flag shall be located between 3cm and 3.4cm below the right shoulder line of upper garment.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it shall be printed at the back in black and centred at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identification (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one per garment within 20cm² except at the location of the WTF logo.

17. MEDICAL CONTROL

- i. The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. Compulsory anti-doping tests will be carried out for all finalists, while random tests will be conducted to one of the semi-finalists who failed to advance to the final. The WTF and/or WADA may carry out random out-of-competition testing prior to the championships. Therefore, all participating contestants are required to submit their latest and most accurate Athlete Location (Whereabouts Info) Forms to the WTF.
- iii. TUE (Therapeutic Use Exemption)

Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <http://www.wada-ama.org/en/ADAMS/> and report to the WTF Sports Division at sport@wtf.org **by no later than June 15, 2013.** For more details, please see the following page of the WTF website:

http://www.wtf.org/wtf_eng/site/anti_doping/06_therapeutic_use_exemptions.html

For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Sports Division at sport@wtf.org.

18. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION

- i. The head of team meeting and the drawing of lots session shall be conducted two (2) days prior to the start of the championships that is July 13, 2013, in the presence of the WTF officials and the representatives of the participating nations.



2013 WTF World Taekwondo Championships Puebla July 15-21, 2013 / Puebla, Mexico



Official Invitation and Outline

- ii. The method and order of the draw may be changed depending on the decision of the Technical Delegate.
- iii. Depending on the decision of the Technical Delegate, WTF officials or Organizing Committee volunteers could be designated to draw lots on behalf of the officials of the participating nations who are not present at the time of the lot drawing session.

19. WEIGH-IN

- i. Weigh-in of the contestants shall be completed one day before their scheduled competition day.
- ii. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres. However, contestants may weigh-in in the nude if they want to do so.

20. INDEMNITIES

- i. The respective national taekwondo associations shall be responsible for ensuring that their participants have validly completed and signed the official participation forms, thus indemnifying the organizers and its officials and/or staff/ volunteers, WTF and/or its officials/ staff, any Technical Officials and other contestants of the Championships from any claims of injuries, losses, fatalities or otherwise arising in the course of participation in this championships or any activities thereto.
- ii. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective insurance coverage.
- iii. Participants without proper participation entry forms and effective insurance coverage will not be allowed to compete at the championships.
- iv. The Organizing Committee will acquire general insurance, at its own expenses, for all participants of the tournament, including but not limited to contestants and staffs, in the event of any injury and/or damages that may arise during the course of the championships, including the competition days.

21. NATIONAL FLAG AND ANTHEM

Every participating national taekwondo association is required to bring along the following items for use at the Opening and/or Closing ceremonies:

- i. Two (2) IOC-recognized national flags
 - Size: 90cm x 130cm
- ii. CD or DVD of the pertinent IOC-recognized national anthem

22. ACCOMMODATION

The participating teams are required to submit the hotel reservation to Organizing Committee by **no later than June 15, 2013**. **The list of official hotels and hotel reservation form will be sent out in due time.**

For hotel reservation, please contact: hotels@puebla2013tkd.com

23. VISA INFORMATION

Guidelines on visa application and relevant visa application form will be sent out in due time.

24. ATHLETE REPLACEMENT

In the event that the registered athletes should be replaced by another due to injuries, the Member National Association can officially request to the WTF for the replacement by **no later than June 30, 2013** by submitting 'Late athlete replacement form' together with certification from the medical doctor in the language of the pertinent country and also in English to sport@wtf.org with attention to WTF Secretary General. The decision on the acceptance will be made after evaluation of the submitted documents.

Attachment

1. Timetable
2. Athlete late replacement form



**2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico**



Official Invitation and Outline

TIMETABLE (SUBJECT TO CHANGE)

2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Centro Expositor Puebla, Puebla, Mexico

Date	Time	Event
July 10-12	0900-1800	Arrival and registration of the teams
July 10-20	0900-1800	Team training
July 12-14	0900-1800	Referee meeting and training (training at the venue on July 13-14)
July 13	1000-1200	WTF Council Meeting
	1400-	WTF Brainstorming Session
	1400-1800	Head of Team Meeting and Drawing of Lots
July 14	1300-1400	Registration for WTF General Assembly
	1400-1800	WTF General Assembly
	1500-1700	Weigh-in for F-46kg and M-58kg
July 15	0900-	WTF International Symposium for Taekwondo Studies
	0900-1200	Competitions (F-46kg and M-58kg)
	1200-1400	Lunch break
	1400-1700	Competitions (F-46kg and M-58kg)
	1500-1700	Weigh-in for F-49kg and M-74kg
	1700-1900	Opening Ceremony
	1900-2030	Semi-finals and finals (F-46kg and M-58kg)
	2030-2050	Awarding Ceremony (F-46kg and M-58kg)
July 16	0900-	WTF International Symposium for Taekwondo Studies
	0900-1200	Competitions (F-49kg and M-74kg)
	1200-1400	Lunch break
	1400-1700	Competitions (F-49kg and M-74kg)
	1500-1700	Weigh-in for F-67kg and M-68kg
	1800-2000	Semi-finals and finals (F-49kg and M-74kg)
	2000-2020	Awarding Ceremony (F-49kg and M-74kg)
July 17	0900-1200	Competitions (F-67kg and M-68kg)
	1200-1400	Lunch break
	1400-1700	Competitions (F-67kg and M-68kg)
	1500-1700	Weigh-in for F-53kg, F+73kg and M-54kg
	1800-2000	Semi-finals and finals (F-67kg and M-68kg)
	2000-2020	Awarding Ceremony (F-67kg and M-68kg)
July 18	0900-1200	Competitions (F-53kg, F+73kg and M-54kg)
	1200-1400	Lunch break
	1400-1730	Competitions (F-53kg, F+73kg and M-54kg)
	1500-1700	Weigh-in for F-73kg, M-87 and M+87kg
	1800-2015	Semi-finals and finals (F-53kg, F+73kg and M-54kg)
2015-2045	Awarding Ceremony (F-53kg, F+73kg and M-54kg)	
July 19	0900-1200	Competitions (F-73kg, M-87 and M+87kg)
	1200-1400	Lunch break
	1400-1730	Competitions (F-73kg, M-87 and M+87kg)
	1500-1700	Weigh-in for F-57kg and M-63kg
	1800-2015	Semi-finals and finals (F-73kg, M-87 and M+87kg)
	2015-2045	Awarding Ceremony (F-73kg, M-87 and M+87kg)



**2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico**



Official Invitation and Outline

July 20	0900-1200	Competitions (F-57kg and M-63kg)
	1200-1400	Lunch break
	1400-1730	Competitions (F-57kg and M-63kg)
	1500-1700	Weigh-in for F-62kg and M-80kg
	1800-2000	Semi-finals and finals (F-57kg and M-63kg)
	2000-2020	Awarding Ceremony (F-57kg and M-63kg)
July 21	0900-1200	Competitions (F-62kg and M-80kg)
	1200-1400	Lunch break
	1400-1700	Competitions (F-62kg and M-80kg)
	1800-2000	Semi-finals and finals (F-62kg and M-80kg)
	2000-2020	Awarding ceremonies (F-62kg and M-80kg)
	2020-2100	Closing Ceremony
July 22		Departure of the teams





**2013 WTF World Taekwondo Championships Puebla
July 15-21, 2013 / Puebla, Mexico**



Official Invitation and Outline

ATHLETE LATE REPLACEMENT FORM

To: Dr. Jean-Marie Ayer
Secretary General
World Taekwondo Federation
Email: sport@wtf.org

NAME OF COMPETITION: 2013 WTF World Taekwondo Championships Puebla

SUBSTITUED ATHLETE (to be removed from team list)

NAME OF NATIONAL ASSOCIATION	
ATHLETE NAME (Family name in capital letter)	
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEALE
WTF GAL Number	
Date of Birth	(Day/ Month/ Year)
Weight Division	KG
Date and place of Injury	
Medical Condition	
Name of MNA President	
Signature of MNA President	

- A separate certificate by the medical doctor on the athlete's injury and medical condition should be attached in the language of the pertinent country and in English.

SUBSTITUED ATHLETE (to be added to team list)

NATIONALITY		PHOTO
ATHLETE NAME (Family name in capital letter)		
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEALE	
WTF GAL Number		
DATE OF BIRTH	(Day/ Month/ Year)	
COUNTRY OF BIRTH		
Weight Division	KG	
PASSPORT NUMBER		
KUKKIWON DAN CERTIFICATE NUMBER		

MNA PRESIDENT SIGNATURE & STAMP

=====

*** IMPORTANT: This form will be accepted only if medical confirmation in writing in English from the responsible medical doctor is attached to this form after due evaluation of the WTF.**