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Sanctioned by	World Taekwondo Federation 5th Fl., Kolon Bldg 15 Hyoja-ro, Jongno-gu, Seoul, Korea, 110-040 Tel: +82 2 566 2505 Fax: +82 2 553 4728 E-mail: info@wtf.org	
Organizer	Turkish Taekwondo Federation Gençlik ve Spor Genel Müdürlüğü Ek Binasi, Süleyman Sırrı Sk. No.3 Kat.9 Yenişehir-Kızılay Ankara, Türkiye Tel: +90 312 310 8816 / +90 312 310 1556 Fax: +90 312 310 9042 E-mail: <u>taekwondo@sgm.gov.tr</u>	
Venue	WOW Istanbul Hotels & Convention Center Yeşilköy Mah. Atatürk Havalimanı Cad. NO:15-17-19 34149 Bakırköy / Istanbul	
Competition dates	16 – 17 January 2016	
General qualification Provisions	If a NOC has qualified a minimum of two (2) male and a minimum of two (2) female athletes through the WTF Olympic Ranking, it cannot participate in Continental Qualification Tournament unless it relinquishes quota places obtained through the WTF Olympic Ranking in the respective gender. Only NOCs which have qualified less than two (2) athletes per gender can participate in the ETU Qualification Tournament.	
Additional qualification requirements	 Holder of the nationality of the participating team One recommended by the WTF Member National Association 	

	 Holder of Taekwondo Dan certificate issued by the Kukkiwon or WTF Holder of the WTF Global Athlete License (GAL) All athletes participating in ETU Qualification Tournament must be born on/or before 31 December 1999 (at least 17 years of age). 	
Competition Rules	WTF Competition Rules, in force as of May 11, 2015.	
Classification of competition	Individual competition. No athlete is allowed to participate in more than one (1) weight category.	
System of competition	Single elimination tournament system. The loser to 1 st placed athlete in the semi-final shall be classified as 3 rd place. The loser to 2 nd placed athlete in the semi-final shall be classified as 4 th place.	
Contest time	2 minutes x 3 rounds with 1 minute break between each round.	
Weight divisions	<i>Male:</i> Under 58 kg: not exceeding 58 kg (M-58) Under 68 kg: over 58 kg & not exceeding 68 kg (M-68) Under 80 kg: over 68 kg & not exceeding 80 kg(M-80) Over 80 kg: over 80 kg (M+80)	
	<i>Female:</i> Under 49 kg: not exceeding 49 kg (F-49) Under 57 kg: over 49 kg & not exceeding 57 kg (F-57) Under 67 kg: over 57 kg & not exceeding 67 kg (F-67) Over 67 kg: over 67 kg (F+67)	
Qualification details for Olympic Games	The top two (2) ranked men and women athletes of each weight category from Europe will qualify his/her NOC for the Olympic Games from the continental qualification tournament held in Europe; making a total of eight (8) men and eight (8) women. The loser to 1st placed athlete in the semi-final shall be classified as 3rd place.	
	World Taekwondo Federation Ranking bylaw (page 6): Qualification Tournament for Olympic games (in case of 1 st and 2nd ranked athletes are qualified): 1st : winner of final, 2nd: loser of final 3rd: loser to 1st placed athlete at semi-final 4th: loser to 2nd placed athlete at semi-final T-5: losers of quarter-finals T-9: losers at round of 16	
	 An NOC can participate in the continental qualification tournament so long as: The applying weight categories in the continental qualification tournament are not those already. 	

 The applying weight categories in the continental qualification tournament are not those already qualified through Olympic Ranking; and

	• The number of the athletes qualified through Olympic Ranking of the pertinent NOC does not exceed the maximum quota of two (2) men and two (2) women respectively.	
Awards	1 st place – gold medal and certificate 2 nd place – silver medal and certificate 3 rd place – bronze medal and certificate 4 th place – bronze medal and certificate No awards will be given for country classification.	
Qualification coaches	 The minimum qualification requirements for coaches are as follows: All coaches must be at least 18 years of age. All Coaches / Trainers must be holders of the ETU License (granted by participation in a ETU Coach Seminar). Coaches / Trainers that do not have the ETU Coach License shall pay a € 200, - (euro) fine at the registration desk. 	
Dress code coaches	During the <u>semi-finals & finals</u> all coaches are obliged to wear a <u>formal suit</u> . During the preliminaries, quarter, coaches shall wear sportswear. During the Head of Team meeting, more information about the dress code shall be provided to the teams. Coaches that do not follow the dress code cannot be entered into the field of play.	
Sport entry	National team entries will only be accepted through the WTF online registration system and registration is only possible with a valid WTF Global Licence. National Team GMS administrator will be notified via email once the online registration is open.	
Entry fee	The entry fee of 150 euro per registered athlete shall be paid no later than the 10 January 2016. All entry fees shall be paid either by bank or in cash at the registration desk and please <u>send the copy</u> of the bank deposit in <u>taekwondoetu@gmail.com</u> . Bank account details:	
	Account holder:European Taekwondo UnionName of the bank:Volksbank Bigge Lenne eGAddress:Niederste Str. 22-2457439 Attendorn –GERMANYIBAN:DE72 4606 2817 2751 1257 00BIC:GENODEM1SMA	
Deadline	The deadline to register athletes for participation at the ETU Qualification Tournament and to send in all relevant forms is set at <u>08 January 2016, 23:59 CET.</u>	
Protector & Scoring System	At the ETU Qualification Tournament DAEDO is being used as PSS. The Organizing Committee will provide DAEDO trunk protector and DAEDO E-headgear. Each athlete has to bring his own DAEDO sensor socks.	

Recognized brands	Participating contestants are required to wear WTF- recognized doboks and WTF-recognized protective equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF: http://www.worldtaekwondofederation.net/recognized
Anti-doping regulations	The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
	Compulsory anti-doping tests will be carried out for all finalists, while random tests will be conducted among the quarter- and semi-finalists who failed to advance to the (semi-)final. The WTF and/or WADA may carry out random out-of-competition testing prior to the ETU Qualification Tournament. Therefore, all participating contestants are required to submit their latest and most accurate Athlete Location (Whereabouts Info) Forms to the WTF.
TUE (Therapeutic Use Exemption)	Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <u>http://www.wada- ama.org/en/ADAMS/</u> and report to the WTF Sport Department at <u>marcoienna@wtf.org</u> by no later than 10 January 2016. For more details, please see the following page of the WTF website:
	http://www.wtf.org/wtf_eng/site/anti_doping/06_therapeutic_use_exemptions.html
	For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Sport Department at <u>marcoienna@wtf.org</u>
Indemnities	It is the responsibility of each Member National Association to ensure that their athletes and team officials have filled out the indemnification forms correctly and have duly signed them, thereby indemnifying WTF, ETU, the Organizing Committee and all other officials and athletes from any claims of injuries, losses or otherwise arising in the course of participation at the ETU Qualification Tournament or any activities linked therewith.
	It is the responsibility of each Member National Association to ensure and guarantee that sufficient insurance coverage has been arranged for all athletes, team officials and other participants. Without sufficient

	insurance coverage, national teams will not be allowed to compete.
	Please fill out the Personal Indemnity Forms and return them to the Organization Committee before 10 January 2016. Each participant (athletes, team officials, etc.) has to fill out the indemnification form.
International Referees	 The WTF will appoint total thirty (30) International Referees from outside the ETU territory. The following conditions shall apply: International Referees are required to pay for their own round-trip airfares. The Organizing Committee shall pay for the expenses for five (5) nights' stay of room and board. Check-in: January 13 / Check-out: January 18 The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total 2 days; US\$200 per referee).
Technical Delegate and Competition Supervisory Board	 The WTF will appoint one (1) Technical Delegate and two (2) members of the Competition Supervisory Board. ETU will appoint two (2) members of the Competition Supervisory Board. The following conditions shall apply: The Organizing Committee shall pay for the expenses for five (4) nights' stay of room and board. Check-in: January 14 / Check-out: January 18 The Organizing Committee shall pay a per diem of US\$100 to the selected CSB members for competition period (total 2 days; US\$200 per person).
Head of Team Meeting	The Head of Team meeting shall be conducted by WTF and ETU officials on Friday 15 January 2016 at 14:00 hrs. Exact location shall be communicated forthwith.
Draw of lots	All athletes will be seeded according to the WTF Global Ranking as per 31 December 2015. The draw sheets and brackets will be available one (1) day before the start of the competition of the respective weight category.
Weigh-in	The weigh-in of the athletes takes place one (1) day prior to the start of the respective weight category they compete in. During the weigh-in, the male athlete shall wear underpants and the female athlete shall wear underpants and brassiere. However, the athlete may weigh in nude if he/she wishes to do so.
	Each athlete shall have one (1) attempt to pass the weigh in. However, one (1) extra attempt is allowed for those athletes who did not qualify the first time. This extra attempt shall be done within the time limit of the official weigh-in.

Team doctor's meeting	In order to receive accreditation card, all registered team doctors or physicians must attend team doctor's meeting on 15 January 2016.
Transportation	Round trip airfare of the teams shall be borne by the participating Member National Associations. The Organizing Committee will arrange transportation to the official hotels from and to the airport as well as the local transportation between the official hotels and the venue. Please fill out the Flight Schedule Form and return it to the Organizing Committee before the deadline of 10 January 2016.
Accommodation	Hotel accommodation can be booked with cooperation of the OC (see accommodation form) at the WOW Istanbul Hotels & Convention Center.
Flags and anthems	 Every participating national taekwondo association is required to bring along the following items for use at the Opening and/or Closing ceremonies: Two (2) IOC-recognized national flags Size: 90cm x 130cm CD or DVD of the pertinent IOC-recognized national anthem
Visa	Visa to enter Turkey can be applied for online via: <u>https://www.evisa.gov.tr/</u> . The Organizing Committee can provide recommendation letters for visa applications. However, MNA's are required to check the Turkey entry visa application waiting times in their own countries and submit requests for recommendation letters to the Organizing Committee if necessary. The Organizing Committee cannot guarantee entry into Turkey and can only offer assistance. It is the responsibility of each athlete and MNA to apply for and secure the correct entry visa for Turkey.
Athlete replacement	In the event that the registered athletes should be replaced by another due to injuries, the Member National Association can officially request to ETU for the replacement by no later than 13 January 2016 by submitting 'Late athlete replacement form' together with certification from the medical doctor in the language of the pertinent country and also in English to <u>taekwondoetu@gmail.com</u> with attention to ETU Sport Director. The decision on the acceptance will be made after evaluation of the submitted documents.



LATE ATHLETE REPLACEMENT FORM

To: EUROPEAN TAEKWONDO UNION Attn.: Ms Georgia GKATSI E-mail: <u>taekwondoetu@gmail.com</u>

Athlete to be <u>removed</u> from the team list:

Name of the Member National Association:		
Athlete name and surname:		
Gender: 0 MALE 0 FEMALE		
WTF GAL Number:		
Date of birth:		
Weight category:		
Date and place of injury:		
Medical condition:		

A separate certificate by the medical doctor on the athlete's injury and medical condition should be attached in the language of the pertinent country and in English.

Athlete to be <u>added</u> to the team list:

Athlete name and surname:		
Gender: 0 MALE	0 FEMALE	
WTF GAL Number:		

Date of birth:	-
Weight category:	
Date and place of injury:	
Passport number:	
Kukkiwon dan certificate number:	_

Name of MNA President: _____

Signature of MNA President:

Stamp of the MNA:

* IMPORTANT: This form will be accepted only if medical confirmation in writing in English from the responsible medical doctor is attached to this form after due evaluation of the ETU.



FLIGHT DETAILS FORM

Name of MNA: Arrival date and arrival time: Flight number: Arrival airport: Number of persons arriving (only athletes and team officials): Departure date and departure time: Flight number: **Departure airport:**

Number of persons departing (only athletes and team officials):



VISA ASSISTANCE FORM

Important:

Please fill out this form and send it to: <u>taekwondo@sgm.gov.tr</u> or <u>mustafacam@taekwondo.org.tr</u> together with passport copies of all visa applicants to receive an invitation letter.

LOCATION of TURKISH EMBASSY FOR VISA APPLICATION:

Insert name of country:

Family name as shown in passport:

Given name as shown in passport

Date of birth:

Nationality:

Passport no.:

Passport date of issue:

Passport expiration date:

Name of the Member National Association:

Signature of the President:

Stamp of the MNA:

Please fill out and send this form to the Organizing Committee by <u>email no later than</u> <u>1 January 2016</u>.



PERSONAL INDEMNIFICATION FORM

THIS INDEMNIFICATION, HOLD HARMLESS, RELEASE AND CONSENT NOT TO

SUE executed this on: _____ (insert date of signing).

I, the undersigned, certify that I will indemnify, hold harmless and release the European Taekwondo Union, the Organizing Committee and the Turkish Taekwondo Federation, its executive board members, directors, officers, members, employees, consultants, agents, attorneys, contractors (including without limitation sponsors, suppliers, licensees and other representatives (each, an "Indemnitee" and, collectively, "Indemnitees"), from and against any and all damages, injuries, penalties, fines, claims, suits, liabilities, costs, attorneys' fees court costs and expenses of every kind and nature suffered by or asserted against the Indemnitee as a direct or indirect result of participating in the ETU Qualification Tournament in the broadest sense of the word.

By signing and submitting the form below, I accept and agree to the terms and covenants contained in this Indemnification, hold harmless, release and consent not to sue.

I verify that by signing and submitting this form, that I have read and agree to all of the terms and conditions provided above.

Name:

Date:

Signature:

In case the person involved is a minor, the legal guardian has to sign:

Name:

Relation towards the minor:

Date:

Signature:

Booking form 4-star hotel

Wow Hotel and Congress Center Hotel

4-star facilities

Name of the federation:			
145 euro per room 130 euro per person (based on 2 persons occupancy in the			
room) * Prices include breakfast and dinner and all competition related transportation (airport – hotel v.v.)			
Check out date:			
Number of single rooms: single rooms			
ooms: double rooms			
m to:			

Mustafa Nesimi Tel: 0090 555 96 29 472 Email: <u>Mustafa@niraturizm.com</u>

Booking form 5-star hotel

Wow Hotel and Congress Center Hotel

5-star facilities

Name of the federa	tion:
Contact person:	
Single room*: Double room*:	155 euro per room 140 euro per person (based on 2 persons occupancy in the room)
* Prices include bre – hotel v.v.)	eakfast and dinner and all competition related transportation (airport
Check in date:	Check out date:
Number of single ro	ooms: single rooms
Number of double r	ooms: double rooms
Please send this fo	rm to:
Mustafa Nesimi Tel: 0090 555 96 29 Email: <u>Mustafa@ni</u>	

Istanbul, Turkey, 16 - 17 January 2016 GENERAL SCHEDULE as of 11/12/2015 (SUBJECT TO CHANGE)



DATE	TIME	EVENT
12 January	all day	Arrival of teams and officials
13 January	09:00 - 18:00 hrs	Training for teams
13 January	09:00 - 18:00 hrs	Registration
14 January	09:00 - 18:00 hrs	Training for teams
14 January	09:00 - 18:00 hrs	Registration
14 January	12:00 hrs	Official Press conference
15 January	10:30- 12.30 hrs	ETU Council Meeting
15 January	10:00 - 12:00 hrs	Weigh-in day 1 M-58 & M-68 F-67 & F+67
15 January	10:00 - 18:00 hrs	International Referee training - Day 1
15 January	14:00 - 16:00 hrs	Head of team meeting
16-17 January	Sessions TBA	ETU Media Workshop
16 January	10:00 - 12:00 hrs	Weigh-in day 2 M-80 & M+80 F-49 & F-57
16 January	10:00 - 13:00 hrs	Competition for: M-58 & M-68 F-67 & F+67
16 January	13:00 - 14:00 hrs	Lunch Break
16 January	14:00 - 16:00 hrs	Competition
16 January	17:00 - 20:00 hrs	Semifinals – Finals-Medal Ceremony
16 January	21:00 hrs	AIPS Europe 40th Anniversary Gala
17 January	10:00 - 13:00 hrs	Competition for: M-80 & M+80 F-49 & F-57
17 January	13:00 - 14:00 hrs	Lunch Break
17 January	14:00 - 16:00 hrs	Competition
17 January	17:00 - 20:00 hrs	Semifinals – Finals-Medal Ceremony
18 January	all day	Departure of teams and officials