



**2016 WTF World Taekwondo Junior Championships
November 16-20, 2016 / Burnaby, Canada**



September 1, 2016

Presidents and Secretaries General
WTF Member National Association

Re: 2016 WTF World Taekwondo Junior Championships

Dear beloved Taekwondo Family,

It is a great pleasure to extend an invitation to your member national association to participate in the 2016 WTF World Taekwondo Junior Championships to be held on November 16-20, 2016 in Burnaby, Canada.

I expect that the 2016 WTF World Taekwondo Junior Championships will serve as an opportunity for the youth to display their skills to the full. Also, I am confident that 2016 WTF World Taekwondo Junior Championships will be another wonderful occasion to exchange friendship among the youth from all parts of the globe and celebrate the success of our sport in the Rio 2016 Olympic Games.

Rest assured that the World Taekwondo Federation and the Organizing Committee will do its utmost effort to ensure the success of the championships.

We look forward to seeing you all in Burnaby in November.

Sincerely yours,

A handwritten signature in black ink that reads 'Chungwon Choue'.

Chungwon Choue
President
World Taekwondo Federation



OUTLINE

2016 WTF WORLD TAEKWONDO JUNIOR CHAMPIONSHIPS

1. PROMOTER:	WORLD TAEKWONDO FEDERATION (WTF)
ADDRESS:	5 th Fl., Kolon Bldg., 15 Hyoja-ro, Jongno-gu, Seoul, Korea 03044
TELEPHONE:	+82.2.556.2505
FAX:	+82.2.553.4728
E-MAIL:	sport@wtf.org (Sport Department)
WEB-SITE:	www.worldtaekwondofederation.net
2. ORGANIZING MNA:	Taekwondo Canada
ADDRESS:	3 Concorde Gate Suite 313A, Toronto, ON M3C 3N7, Canada
TELEPHONE:	+ 1 416 426 7322
E-MAIL:	ed@taekwondo-canada.com
3. ORGANIZING COMMITTEE:	2016 WTF World Taekwondo Junior Championships Organizing Committee
ADDRESS:	309-4603 Kingsway, Burnaby, BC V5H 4M4, Canada
TELEPHONE:	+1 604 419 0377
FAX:	+1 604 419 0370
E-MAIL:	nsmall@tourismburnaby.com
WEB-SITE:	http://burnabyjuniorchampionships.com/
4. VENUE:	Bill Copeland Sports Centre, Burnaby, Canada
5. QUALIFICATIONS	
In accordance with <i>Article 4: Qualification of Contestant</i> of the WTF Competition Rules, the contestant must be:	
CRITERION #1:	Holder of the nationality of the participating team
CRITERION #2:	An athlete must be nominated by the pertinent national taekwondo association that is recognised by the World Taekwondo Federation
CRITERION #3:	Holder of the Kukkiwon Poom or Dan Certificate (* A copy of the Dan certificate should be enclosed when registering for accreditation. In case a contestant has applied for a Kukkiwon Dan certificate but has not received it yet, a copy of the Dan application form and the remittance certificate sent to the Kukkiwon must be enclosed when registering for accreditation. Please refer to the Kukkiwon Web site (www.kukkiwon.or.kr) for more information.)
CRITERION #4:	An athlete must be born between 1 January 1999 and 31 December 2001.
CRITERION #5:	Holder of the WTF Global Athlete License (GAL) *** Holder of valid WTF Global Athlete Licence (GAL). Any questions on the WTF Global Licence, please contact the WTF GMS Manager at gmsadmin@wtf.org

6. METHOD OF COMPETITION

Single elimination system

7. CONTEST TIME

- i. Option 1: 1 minute 30 seconds x 3 rounds with 1 minute break (in the event that the number of participating athletes is overwhelming and exceeds the expected number of athletes) for preliminaries till quarter-finals, and 2 minutes x 3 rounds with 1 minute break for semi-finals and finals.
- ii. Option 2: 2 minutes x 3 round with 1 minute break for all matches
- iii. Final decision will be announced at the head of team meeting after completion of registration.



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8. WEIGHT DIVISIONS

Men's division		Women's division	
Under 45kg	Not exceeding 45kg	Under 42kg	Not exceeding 42kg
Under 48kg	Over 45 kg & Not exceeding 48 kg	Under 44kg	Over 42 kg & Not exceeding 44 kg
Under 51kg	Over 48 kg & Not exceeding 51 kg	Under 46kg	Over 44 kg & Not exceeding 46 kg
Under 55kg	Over 51 kg & Not exceeding 55 kg	Under 49kg	Over 46 kg & Not exceeding 49 kg
Under 59kg	Over 55 kg & Not exceeding 59 kg	Under 52kg	Over 49 kg & Not exceeding 52 kg
Under 63kg	Over 59 kg & Not exceeding 63 kg	Under 55kg	Over 52 kg & Not exceeding 55 kg
Under 68kg	Over 63 kg & Not exceeding 68 kg	Under 59kg	Over 55 kg & Not exceeding 59 kg
Under 73kg	Over 68 kg & Not exceeding 73 kg	Under 63kg	Over 59 kg & Not exceeding 63 kg
Under 78kg	Over 73 kg & Not exceeding 78 kg	Under 68kg	Over 63 kg & Not exceeding 68 kg
Over 78kg	Over 78 kg	Over 68kg	Over 68 kg

9. CONDITIONS FOR PARTICIPATING TEAMS

i. Round-trip Airfare and Accommodation

Round trip airfare and accommodation charges of room and board shall be borne by the participating National Association.

ii. Ground transportation

Ground transportation will be provided for national teams on arrival and departure, provided that the Organizing Committee has been informed of the date, time, and flight number of the national team's arrival and departure. The Organizing Committee will also provide ground transportation to and from all Official hotels, training venue and the venue provided that the national teams stay at the Official hotels.

For a list of official Burnaby hotels, please visit <http://burnabyjuniorchampionships.com/accommodation/>.

10. WTF GLOBAL LICENCE & ONLINE REGISTRATION

i. WTF Global License Registration

All Athletes and Team officials must FIRST be registered with a WTF Global Athlete License (GAL) or Global Official License (GOL).

ii. WTF Online Registration

National Team Entry will only be accepted through the WTF online registration system and registration is only possible with a valid WTF Global Licence. National Team GMS administrator will be notified via email once online registration is open.

11. ENTRY FEES

i. The OC will collect the entry fees from the participating national teams. The national team can pay the entry fee to the Organizing Committee by following methods:

- Online by credit card at the time of registration.
- By bank transfer
- Cash in US\$ at the WTF Accreditation Center in Burnaby, Canada prior to the start of the Championships.

Athletes shall not be allowed to compete without successful payment of entry fee to the Organizing Committee.

Early Bird DISCOUNTED REGISTRATION FEES: A discount will be given to national teams that complete their registration during this period.

- \$ 75 USD per athlete
- Discounted entry fee period will begin on August 31st, 2016, 17:00 local Swiss time.
- Discounted entry fee period will end on September 14th, 2016, 17:00 local Swiss time.

REGULAR ENTRY FEES: The national teams completing their registration during this period will be charged the regular registration fee.

- \$ 100 USD per athlete.
- Regular entry fee period will begin on September 14th, 2016 17:01 Local Swiss time.
- Regular entry fee period will end on October 26th, 2016, 17:00 local Swiss time.

**** At the close of regular registration on October 26th, 2016, 17:00 local Swiss time if the**



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Organizing Committee and the WTF decide to implement an extension of the Registration Period, this will be advertised by an official communication and then the following late registration dates and fees will apply **

LATE REGISTRATION FEES: In the case that a late registration period is required the national teams completing their registration during this period will be charged this fee.

- \$ 150 per athlete.
- Late registration fee period would begin (if implemented) on October 26th, 2016 17:01 local Swiss time.
- Late registration period will end (if implemented) on November 2nd, 2016 17:00 local Swiss time.
- **LATE REGISTRATION PERIOD ONLY APPLIES IF THE WTF AND OC DECIDE TO IMPLEMENT THIS AND IF SO, THIS WILL BE INFORMED BY THE WTF OR OC IN AN OFFICIAL COMMUNICATION.**

12. ENTRY DEADLINES & IMPORTANT DATES

- i. Entry deadline is October 26th, 2016, 17:00 local Swiss time. Entry submission after this date/time will not be accepted under any circumstances.
- ii. Late replacement due to injury shall be handled case by case.
- iii. The registered athletes or team officials may be replaced **without penalty until October 26th, 2016.**
- iv. Entry fee of US \$120 per athlete will not be charged in case of cancellation of participation until October 26th, 2016.
- v. Entry fee must be paid in case of the notice of cancellation of participating athletes after October 26th, 2016 or no-show.

Athletes: Member National Associations can submit entry for a maximum of 10 male and 10 female athletes. No additional athletes will be accepted. No reserve athlete is accepted. No entry will be accepted or modified during on-spot registration.

Team officials: Member national association can register online for maximum one (1) Head of team per country, one (1) manager per team, two (2) coaches per team, one (1) team doctor per team (medical doctor), one (1) trainer per team & MNA officials: three (3) Member National Association (MNA) officials per country can be registered online.

In case of exceeding this number, **US \$ 100** will be charged per person before issuance of the accreditation card. **US \$ 100** will be charged per team official registered onsite and per change made to the registered team.

13. CLASSIFICATION OF RESULTS

i. Individual Awards

Medals will be awarded to the top four athletes in the respective classifications and weight divisions of the pertinent championships:

1st PLACE:	GOLD MEDAL & CERTIFICATE
2nd PLACE:	SILVER MEDAL & CERTIFICATE
3rd PLACE:	BRONZE MEDAL & CERTIFICATE
3rd PLACE:	BRONZE MEDAL & CERTIFICATE

ii. Team Awards

Based on the point system below, the top five (5) teams of the Men's division and the top five (5) teams of the Women's division will receive trophies:

RATIONALE	POINTS AWARDED
For every contestant who passed the official weigh-in:	1
For every win (including byes):	1
For every Gold Medal:	7
For every Silver Medal:	3
For every Bronze Medal:	1

Other prizes, such as the "Good Fighting Spirit Prize", "Active Participation Prize", MVPs and Best Referees and Best Coaches may be awarded to selected teams and individuals.



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14. TEAM ENTRIES PER COUNTRY (MAXIMUM 30 MEMBERS)

POSITION	MAX. NO. OF MEMBERS	
	MALE	FEMALE
HEAD OF TEAM:	1	
MANAGER:	1	1
COACH:	2	2
TRAINER:	1	1
TEAM DOCTOR:	1	1
CONTESTANTS:	10	10

15. INTERNATIONAL REFEREES

The WTF will appoint total ninety (90) International Referees. The appointed international referees shall officiate at the 2016 WTF World Taekwondo Junior Championships; the following conditions shall apply:

- i. International Referees are required to pay for their own round-trip airfares.
- ii. The Organizing Committee shall pay for the expenses for eight (8) nights' stay of room and board. **Check-in: November 13 / Check-out: November 21**
- iii. The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total four days; US\$400 per referee).

16. TECHNICAL DELEGATE AND COMPETITION SUPERVISORY BOARD

The WTF will appoint one (1) Technical Delegate and four (4) members of the Competition Supervisory Board. The following conditions shall apply:

- i. The Organizing Committee shall pay for the expenses for eight (8) nights' stay of room and board. **Check-in: November 13 / Check-out: November 21**
- ii. The Organizing Committee shall pay a per diem of US\$100 to the Technical Delegate and the members of the Competition Supervisory Board for competition period (total four days; US\$400 per person).

17. WTF-RECOGNIZED TAEKWONDO UNIFORM (DOBOK) AND PROTECTIVE EQUIPMENT

- i. Participating contestants are required to wear WTF-recognized doboks and WTF-recognized protective equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF (<http://www.worldtaekwondofederation.net/recognized>).
- ii. The Organizing Committee will provide Protector and Scoring System (PSS) to the participating contestants. Participating contestants are required to bring their own groin guards, mouthpieces, gloves, sensing socks and shin and forearm guards for their personal use.
- iii. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their uniforms (doboks) and protective equipment. **Any contestant who wears unofficial uniforms (doboks) or protective equipment will not be permitted to compete.** Organizing Committee shall prepare white masking tapes to cover up any kind of identification of the manufacturers not recognized by the WTF.
- iv. Instant Video Replay (IVR) System will be used.
- v. Electronic communication system will be used for the requesting of IVR from coach to review jury.

18. IDENTIFICATION OF NOC CODE AND MANUFACTURER

- i. National flag shall be located between 3cm and 3.4cm below the right shoulder line of upper garment.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it shall be printed at the back in black and centred at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identification (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one per garment within 20cm except at the location of the WTF logo.

19. MEDICAL CONTROL

- i. The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. Compulsory anti-doping tests will be carried out. The WTF and/or WADA may carry out random out-of-competition testing prior to the championships. Therefore, all participating contestants are required to submit their latest and most accurate Athlete Location (Whereabouts Info) Forms to the WTF.
- iii. TUE (Therapeutic Use Exemption)
Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <http://www.wada->



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ama.org/en/ADAMS/ and report to the WTF Sport Department at marcoienna@wtf.org **by no later than October 14, 2016**. For more details, please see the following page of the WTF website:

<http://www.worldtaekwondofederation.net/medical-anti-doping/anti-doping/>

For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Sport Department at marcoienna@wtf.org.

20. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION

- i. The head of team meeting and the drawing of lots session shall be conducted on November 14th for the 11th WTF World Taekwondo Junior Championships in the presence of the WTF officials and the representatives of the participating nations.
- ii. The method and order of the draw may be changed depending on the decision of the Technical Delegate.
- iii. Depending on the decision of the Technical Delegate, WTF officials or Organizing Committee volunteers could be designated to draw lots on behalf of the officials of the participating nations who are not present at the time of the lot drawing session.

21. WEIGH-IN

- i. Weigh-in of the contestants shall be completed one day before their scheduled competition day.
- ii. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres. However, contestants may weigh-in in the nude if they want to do so.

22. INDEMNITIES

- i. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective travel & medical insurance coverage.
- ii. Participants without proper insurance coverage will not be allowed to compete at the championships.
- iii. The Organizing Committee will acquire general Public Liability event insurance.

23. NATIONAL FLAG AND ANTHEM

Every participating national taekwondo association is required to bring along the following items for use at the Opening and/or Closing ceremonies:

- i. Two (2) IOC-recognized national flags
 - Size: 90cm x 130cm
- ii. CD or DVD of the pertinent IOC-recognized national anthem

24. ACCOMMODATION

The participating teams are required to submit the hotel reservation to Organizing Committee (accommodation@burnabyjuniorchampionships.com) by **no later than September 30, 2016**. Hotel information is available on the event website and booking is now live: <http://burnabyjuniorchampionships.com/accommodation/>

25. VISA INFORMATION

Visa information is available online: <http://burnabyjuniorchampionships.com/visiting-canada/>

It is strongly recommended that teams apply for visas or Electronic Travel Authorizations as soon as possible, as processing times may vary depending on the origin of the request.

26. ATHLETE REPLACEMENT

In the event that the registered athletes should be replaced by another due to injuries, the Member National Association can officially request to the WTF for the replacement by **no later than November 6, 2016** by submitting 'Late athlete replacement form' together with certification from the medical doctor in the language of the pertinent country and also in English to sport@wtf.org with attention to WTF Sport Director. The decision on the acceptance will be made after evaluation of the submitted documents.

27. COACH'S ATTIRE

All Coaches are required to wear formal suit such as tie, jacket, dress shirt (long or short), and trouser from semi-final matches. If any coach refuses to wear abovementioned attire, he or she won't be allowing to coaching.

28. TEAM DOCTOR'S MEETING

In order to receive accreditation card, all registered team doctors or physicians must attend team doctor's meeting on November 14th.



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TIMETABLE (SUBJECT TO CHANGE)

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Date	Time	Event	Place
Nov. 11-14	0900-1800	Arrival and registration of the teams	Fortius Sport & Health
Nov. 11-15	0900-1800	Team training	Fortius Sport & Health
Nov. 14-15	0900-1800	Referee meeting and training	Delta Burnaby Hotel & Conference Centre (Host Hotel) & Bill Copeland Sports Centre
Nov. 14	0900-1000	WTF Executive Meeting	Delta Burnaby Hotel & Conference Centre (Host Hotel)
	1000-1200	WTF Council Meeting (break for lunch 1200-1400)	Delta Burnaby Hotel & Conference Centre (Host Hotel)
	1400-1700		
	1400-1800	Head of Team Meeting and Drawing of Lots	Hilton Vancouver Metrotown
	1800-1900	Team Doctor's Meeting	Hilton Vancouver Metrotown
Nov. 15	1000-1200	Weigh-in (W-42kg, W-44kg, M-45kg & M-48kg)	Bill Copeland Sports Centre
	1400-1800	WTF General Assembly	Delta Burnaby Hotel & Conference Centre (Host Hotel)
Nov. 16	0900-1200	Competitions (W-42kg, W-44kg, M-45kg & M-48kg)	Bill Copeland Sports Centre
	1000-1200	Weigh-in (W-46kg, W-49kg, M-51kg & M-55kg)	Bill Copeland Sports Centre
	1200-1300	Lunch break	
	1300-1700	Competitions (W-42kg, W-44kg, M-45kg & M-48kg)	Bill Copeland Sports Centre
	1700-1900	Semi-finals and finals (W-42kg, W-44kg, M-45kg & M-48kg)	Bill Copeland Sports Centre
	1900-2000	Awarding Ceremony (W-42kg, W-44kg, M-45kg & M-48kg)	
	2000-2200	Opening Ceremony	
Nov. 17	0900-1200	Competitions (W-46kg, W-49kg, M-51kg & M-55kg)	Bill Copeland Sports Centre
	1000-1200	Weigh-in (W-52kg, W-55kg, M-59kg & M-63kg)	Bill Copeland Sports Centre
	1200-1300	Lunch break	
	1300-1700	Competitions (W-46kg, W-49kg, M-51kg & M-55kg)	Bill Copeland Sports Centre
	1700-1900	Semi-finals and finals (W-46kg, W-49kg, M-51kg & M-55kg)	Bill Copeland Sports Centre
	1900-2000	Awarding Ceremony (W-46kg, W-49kg, M-51kg & M-55kg)	Bill Copeland Sports Centre
Nov. 18	0900-1200	Competitions (W-52kg, W-55kg, M-59kg & M-63kg)	Bill Copeland Sports Centre
	1000-1200	Weigh-in (W-59kg, W-63kg, M-68kg & M-73kg)	Bill Copeland Sports Centre
	1200-1300	Lunch break	
	1300-1700	Competitions (W-52kg, W-55kg, M-59kg & M-63kg)	Bill Copeland Sports Centre
	1700-1900	Semi-finals and finals (W-52kg, W-55kg, M-59kg & M-63kg)	Bill Copeland Sports Centre
	1900-2000	Awarding Ceremony (W-52kg, W-55kg, M-59kg & M-63kg)	Bill Copeland Sports Centre
Nov. 19	0900-1200	Competitions (W-59kg, W-63kg, M-68kg & M-73kg)	Bill Copeland Sports Centre
	1000-1200	Weigh-in (W-68kg, W+68kg, M-78kg & M+78kg)	Bill Copeland Sports Centre
	1200-1300	Lunch break	
	1300-1700	Competitions (W-59kg, W-63kg, M-68kg & M-73kg)	Bill Copeland Sports Centre
	1700-1900	Semi-finals and finals (W-59kg, W-63kg, M-68kg & M-73kg)	Bill Copeland Sports Centre
	1900-2000	Awarding Ceremony (W-59kg, W-63kg, M-68kg & M-73kg)	Bill Copeland Sports Centre
Nov. 20	0900-1200	Competitions (W-68kg, W+68kg, M-78kg & M+78kg)	Bill Copeland Sports Centre
	1200-1300	Lunch break	
	1300-1700	Competitions (W-68kg, W+68kg, M-78kg & M+78kg)	Bill Copeland Sports Centre



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	1700-1900	Semi-finals and finals (W-68kg, W+68kg, M-78kg & M+78kg)	Bill Copeland Sports Centre
	1900-2000	Awarding Ceremony (W-68kg, W+68kg, M-78kg & M+78kg)	Bill Copeland Sports Centre
	2000-2130	Closing Ceremony	Bill Copeland Sports Centre
Nov. 21		Departure of the teams	



ATHLETE LATE REPLACEMENT FORM

To: Mr. Jay Lee
Sport Director
World Taekwondo Federation
Email: sport@wtf.org

NAME OF COMPETITION: 2016 WTF World Taekwondo Junior Championships

SUBSTITUED ATHLETE (to be removed from team list)

NAME OF NATIONAL ASSOCIATION	
ATHLETE NAME (Family name in capital letter)	
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
WTF GAL Number	
Date of Birth	(Day/ Month/ Year)
Weight Division	KG
Date and place of Injury	
Medical Condition	
Name of MNA President	
Signature of MNA President	

- A separate certificate by the medical doctor on the athlete's injury and medical condition should be attached in the language of the pertinent country and in English.

SUBSTITUED ATHLETE (to be added to team list)

NATIONALITY		PHOTO
ATHLETE NAME (Family name in capital letter)		
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
WTF GAL Number		
DATE OF BIRTH	(Day/ Month/ Year)	
COUNTRY OF BIRTH		
Weight Division	KG	
PASSPORT NUMBER		
KUKKIWON DAN CERTIFICATE NUMBER		

MNA PRESIDENT SIGNATURE & STAMP

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*** IMPORTANT: This form will be accepted only if medical confirmation in writing in English from the responsible medical doctor is attached to this form after due evaluation of the WTF.**