

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



June 5, 2014

To: Presidents & Secretary Generals  
WTF Member National Associations

**Re: Invitation & Outline for the 1st WTF World Cadet Taekwondo Championships**

Dear Taekwondo Family,

I hereby would like to extend my invitation to all Member National Associations to participate in the 1<sup>st</sup> WTF World Cadet Taekwondo Championships to be held in Baku, Azerbaijan July 24-27, 2014.

The instatement of a Cadet World Championships is something that has been deliberated by the WTF Council and I am happy to see that we now can offer young athletes a championship at a world level that will give them the necessary championships experience to start a career in Taekwondo and to prepare them for Junior and Senior level competition.

It is my hope that these championships will be attended by as many member national associations as possible and that this 1<sup>st</sup> WTF World Cadet Taekwondo Championships will become an important step in the development of young athletes all over the world.

Rest assured that the World Taekwondo Federation and the Organizing Committee will do our utmost to ensure the success of the 1<sup>st</sup> WTF World Cadet Taekwondo Championships.

I hope to see you all in Baku.

Sincerely,

A handwritten signature in black ink, reading 'Chungwon Choue'. The signature is written in a cursive, flowing style.

Chungwon Choue  
President

## OUTLINE

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### 1<sup>st</sup> WTF World Cadet Taekwondo Championships

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1. PROMOTER: WORLD TAEKWONDO FEDERATION (WTF)  
ADDRESS: 7148-4, Taepyeong-dong, Sujeong-gu, Seongnam, Gyeonggi-do, Korea 461-855  
TELEPHONE: +82.2.556.2505 / 82.2.557.5446  
FAX: +82.2.553.4728  
E-MAIL: [sport@wtf.org](mailto:sport@wtf.org) (Sport Department)  
WEB-SITE: <http://www.worldtaekwondofederation.net>

2. ORGANIZING MNA: AZERBAIJAN TAEKWONDO FEDERATION  
ADDRESS: Khatai avenue 51, Baku, Republic of Azerbaijan  
TELEPHONE: +994 12 496 39 87  
FAX: +994 12 498 79 00  
E-MAIL: [info@taekwondo.az](mailto:info@taekwondo.az) / [jalal.safarov@mail.ru](mailto:jalal.safarov@mail.ru)

3. ORGANIZING COMMITTEE:  
ADDRESS: Khatai avenue 51, Baku, Republic of Azerbaijan  
TELEPHONE/MOBILE: +994 12 4963987 / +994 70 2266464  
FAX: +994 12 4987900  
E-MAIL: [intl@taekwondo.az](mailto:intl@taekwondo.az) / [jalal.safarov@mail.ru](mailto:jalal.safarov@mail.ru)

4. VENUE:: National Gymnastic Arena  
ADDRESS: Heydar Aliyev avenue 108 A, Baku, Azerbaijan

#### 5. QUALIFICATIONS

In accordance with Article 4: *Qualification of Contestant* of the WTF Competition Rules, the contestant must be:

CRITERION #1: Holder of the nationality of the participating team  
CRITERION #2: One recommended by the WTF National Taekwondo Association  
CRITERION #3: Holder of the Kukkiwon Poom or Dan Certificate  
(\* A copy of the Poom or Dan certificate should be enclosed when registering for accreditation. In case a contestant has applied for a Kukkiwon Dan certificate but has not received it yet, a copy of the Dan application form and the remittance certificate sent to the Kukkiwon must be enclosed when registering for accreditation. Please refer to the Kukkiwon Web site ([www.kukkiwon.or.kr](http://www.kukkiwon.or.kr)) for more information.)  
CRITERION #4: **An athlete must be 12-14 years old in the year of the 1st WTF World Cadet Taekwondo Championships.** Athletes born between January 1, 2000 and December 31, 2002 will be eligible to participation in the Championships.  
CRITERION #5: Holder of valid **WTF Global Athlete Licence (GAL)**. Any questions on the WTF GAL please contact Mr. Jeremy Mallétoit the WTF Global Licence Administration Manager at [gmsadmin@wtf.org](mailto:gmsadmin@wtf.org)

#### 6. COMPETITION RULES

WTF Competition Rules shall be applied.

#### 7. METHOD OF COMPETITION

- i. Single elimination system

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



**8. CONTEST TIME**

- i. 1 minute 30 seconds x 3 rounds with 1 minute break

**9. WEIGHT DIVISIONS**

Men's division		Women's division	
Under 33kg	Not exceeding 33kg	Under 29kg	Not exceeding 29kg
Under 37kg	Over 33kg & not exceeding 37kg	Under 33kg	Over 29kg & not exceeding 33kg
Under 41kg	Over 37kg & not exceeding 41kg	Under 37kg	Over 33kg & not exceeding 37kg
Under 45kg	Over 41kg & not exceeding 45kg	Under 41kg	Over 37kg & not exceeding 41kg
Under 49kg	Over 45kg & not exceeding 49kg	Under 44kg	Over 41kg & not exceeding 44kg
Under 53kg	Over 49kg & not exceeding 53kg	Under 47kg	Over 44kg & not exceeding 47kg
Under 57kg	Over 53kg & not exceeding 57kg	Under 51kg	Over 47kg & not exceeding 51kg
Under 61kg	Over 57kg & not exceeding 61kg	Under 55kg	Over 51kg & not exceeding 55kg
Under 65kg	Over 61kg & not exceeding 65kg	Under 59kg	Over 55kg & not exceeding 59kg
Over 65kg	Over 65kg	Over 59kg	Over 59kg

**10. CONDITIONS FOR PARTICIPATING TEAMS**

- i. Round-trip Airfare and Accommodation  
Round trip airfare and accommodation charges of room and board shall be borne by the participating National Association.
- ii. Ground transportation

Ground transportation will be provided for national teams on arrival and departure free of charge, only for teams who book via the official event agent and provided that the Organizing Committee has been informed of the date, time, and flight number of the national team's arrival and departure.

**11. WTF GLOBAL LICENCE & ONLINE REGISTRATION**

WTF Global Licence Registration

- i. All Athletes and Team officials must first be registered with a WTF Global Athlete Licence (GAL) or Global Official Licence (GOL).

WTF Online Registration

- ii. National Team Entry will only be accepted through the WTF online registration system and registration is only possible with a valid WTF Global Licence. National Team GMS administrators will be notified via email once online registration is open.

**12. ENTRY FEES**

- i. The OC shall collect the entry fees from the participating national teams. The national team shall pay an entry fee to the Organizing Committee by cash in US\$ only at the accreditation center(s) in Baku, Azerbaijan prior to the start of the Championships. Athletes shall not be allowed to compete without successful payment of entry fee to the Organizing Committee.

DISCOUNTED REGISTRATION FEES: A discount will be given to national teams that complete their registration during this period.

- \$ 40 USD per athlete
- Discounted entry fee period will begin on 6<sup>th</sup> June 2014.
- Discounted entry fee period will end on 12<sup>th</sup> June 2014, 17:00 Local Swiss Time.

REGULAR ENTRY FEES: The national teams completing their registration during this period will be charged the regular registration fee.

- \$ 50 USD per athlete.
- Regular entry fee period will begin on 13<sup>th</sup> June 2014.
- Regular entry fee period will end on 3<sup>rd</sup> July 2014.

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



**\*\* At the close of regular registration of July 3<sup>rd</sup>, if the Organizing Committee and the WTF decide to implement an extension of the Registration Period, this will be advertised by an official communication and then the following late registration dates and fees will apply \*\***

LATE REGISTRATION FEES: In the case that a late registration period is required the national teams completing their registration during this period will be charged this fee.

- \$70 per athlete.
- Late registration fee period can begin on 4<sup>th</sup> July 2014.
- Late registration period will end (if implemented) on 10<sup>th</sup> July 2014.
- **LATE REGISTRATION PERIOD ONLY APPLIES IF THE WTF AND OC DECIDE TO IMPLEMENT THIS AND IF SO, THIS WILL BE INFORMED BY THE WTF OR OC IN AN OFFICIAL COMMUNICATION.**

**13. ENTRY DEADLINES & IMPORTANT DATES**

- i. Entry deadline is July 3<sup>rd</sup>, 2014, 5pm local time in Switzerland Entry submission after this date/time will not be accepted under any circumstances.
- ii. Late replacement due to injury shall be handled case by case.
- iii. The registered athletes or team officials may be replaced **without penalty** until **July 3<sup>rd</sup>, 2014**.
- iv. Entry fee of US\$50 per athlete will not be charged in case of cancellation of participation until July 3<sup>rd</sup>, 2014
- v. Entry fee must be paid in case of the notice of cancellation of participating athletes after July 3<sup>rd</sup> 2014 or no-show.

Athletes: Member National Associations can submit entry for a maximum of 10 male and 10 female athletes. No additional athletes will be accepted. No reserve athlete is accepted. No entry will be accepted or modified during on-spot registration.

Team officials: Member national association can register online for maximum one (1) Head of team per country, one (1) manager per team, two (2) coaches per team, one (1) team doctor per team, one (1) trainer per team &

MNA officials: three (3) Member National Association (MNA) officials per country can be registered online. In case of exceeding this number, **US\$100** will be charged per person before issuance of the accreditation card. **US\$100** will be charged per team official registered onsite.

Any WTF Global Licence registration completed onsite will be charged a \$30 onsite processing fee for each WTF Global Licence required on top of the WTF Global Licence fee.

**14. CLASSIFICATION OF RESULTS**

i. Individual Awards

Medals will be awarded to the top four athletes in the respective weight category of the pertinent championships:

1 <sup>st</sup> PLACE:	GOLD MEDAL & CERTIFICATE
2 <sup>nd</sup> PLACE:	SILVER MEDAL & CERTIFICATE
3 <sup>rd</sup> PLACE:	BRONZE MEDAL & CERTIFICATE
3 <sup>rd</sup> PLACE:	BRONZE MEDAL & CERTIFICATE

ii. Team Awards

Based on the point system below, the top five (5) teams of the Men's division and the top five (5) teams of the Women's division will receive trophies:

RATIONALE	NO. OF POINTS AWARDED
For every contestant who passed the official weigh-in:	1
For every win (including byes):	1
For every Gold Medal:	7
For every Silver Medal:	3
For every Bronze Medal:	1

Other prizes, such as the "Good Fighting Spirit Prize", "Active Participation Prize", MVPs and Best Referees and Best Coaches may be awarded to selected teams and individuals.

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



**15. TEAM ENTRIES PER COUNTRY (MAXIMUM 31 MEMBERS)**

POSITION	MAX. NO. OF MEMBERS	
	MALE	FEMALE
HEAD OF TEAM:		1
MANAGER:	1	1
COACH:	2	2
TRAINER:	2	2
TEAM DOCTOR:	1	1
CONTESTANTS:	10	10

**16. INTERNATIONAL REFEREES**

The WTF will appoint a total of 60 International Referees. The appointed international referees shall officiate at the 1<sup>st</sup> WTF World Cadet Taekwondo Championships; the following conditions shall apply:

- i. International Referees are required to pay for their own roundtrip airfares.
- ii. The Organizing Committee shall pay for the expenses for seven (7) nights' stay of room and board.  
**Check-in: July 21 / Check-out: July 28**
- iii. The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total four days; US\$400 per referee).

**17. TECHNICAL DELEGATE AND COMPETITION SUPERVISORY BOARD**

The WTF will appoint one (1) Technical Delegate and up to four (4) members of the Competition Supervisory Board. The following conditions shall apply:

- i. The Organizing Committee shall pay for the expenses for up to seven (8) nights' stay of room and board.  
**Check-in from: July 20 / Check-out: July 28.**
- ii. The Organizing Committee shall pay a per diem of US\$100 to the Technical Delegate and the members of the Competition Supervisory Board for competition period (total four days; US\$400 per person).

**18. WTF-RECOGNIZED TAEKWONDO UNIFORM (DOBOK) AND PROTECTIVE EQUIPMENT**

- i. Protector and Scoring System (PSS) will be used for the Championships.
- ii. Participating contestants are required to wear WTF-recognized doboks and WTF-recognized protective equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF (<http://www.worldtaekwondofederation.net/recognized>)
- iii. The Organizing Committee will provide Protector and Scoring System (PSS) and the head protector to the participating contestants. Participating contestants are required to bring their own groin guards, mouthpieces, gloves, sensing socks and shin and forearm guards for their personal use.
- iv. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their doboks and protective equipment. **Any contestant who wears unofficial doboks or protective equipment will not be permitted to compete.** Organizing Committee shall prepare white masking tapes to cover up any kind of identification of the manufacturers not recognized by the WTF.
- v. Instant Video Replay (IVR) System will be used.

**19. IDENTIFICATION OF NOC CODE AND MANUFACTURER**

- i. National flag shall be located between 3cm and 3.4cm below the right shoulder line of upper garment.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it shall be printed at the back in black and centred at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identification (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one per garment within 20cm<sup>2</sup> except at the location of the WTF logo.

**20. ANTI-DOPING**

- i. The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. TUE (Therapeutic Use Exemption)  
Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <http://www.wada-ama.org/en/ADAMS/> and report to the WTF Anti-Doping Coordinator at [marcoienna@wtf.org](mailto:marcoienna@wtf.org) **by no later than**

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



June 25, 2014. For more details, please see the following page of the WTF website:

[http://www.wtf.org/wtf\\_eng/site/anti\\_doping/06\\_therapeutic\\_use\\_exemptions.html](http://www.wtf.org/wtf_eng/site/anti_doping/06_therapeutic_use_exemptions.html)

For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Anti-Doping Coordinator at [marcoienna@wtf.org](mailto:marcoienna@wtf.org).

**21. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION**

- i. The head of team meeting and the drawing of lots session shall be conducted two (2) days prior to the start of the championships that is July 22, 2014, in the presence of the WTF officials and the representatives of the participating nations.
- ii. The method and order of the draw may be changed depending on the decision of the Technical Delegate.
- iii. Depending on the decision of the Technical Delegate, WTF officials or Organizing Committee volunteers could be designated to draw lots on behalf of the officials of the participating nations who are not present at the time of the lot drawing session.

**22. WEIGH-IN**

- i. Weigh-in of the contestants shall take place on the day before their respective weight category.
- ii. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres. However, contestants may weigh-in in the nude if they want to do so.

**23. INDEMNITIES**

- i. The respective national taekwondo associations shall be responsible for ensuring that their participants have validly completed and signed the official participation forms, thus indemnifying the organizers and its officials and/or staff/ volunteers, WTF and/or its officials/ staff, any Technical Officials and other contestants of the Championships from any claims of injuries, losses, fatalities or otherwise arising in the course of participation in this championships or any activities thereto.
- ii. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective travel & medical insurance coverage.
- iii. Participants without proper participation entry forms and effective insurance coverage will not be allowed to compete at the championships.
- iv. The Organizing Committee will acquire general Public Liability event insurance.

**24. NATIONAL FLAG AND ANTHEM**

Every participating national taekwondo association is required to bring along the following items for use at the Opening and/or Closing ceremonies:

- i. Two (2) IOC-recognized national flags
  - Size: 90cm x 130cm
- ii. CD or DVD of the pertinent IOC-recognized national anthem
- iii. Items that mentioned in i, ii are need to be submitted to the Organizing Committee at the on-site registration center in Baku.

**25. ACCOMMODATION**

The participating teams are required to submit the hotel reservation to Organizing Committee by **no later than July 9, 2014**. The list of official hotels and hotel reservation forms are included in this invitation pack.

**26. VISA INFORMATION**

The Visa Guideline and Appendices are attached to the outline.

**27. ATHLETE REPLACEMENT**

In the event that the registered athletes should be replaced with another due to injuries, the Member National Association can officially request to the WTF for the replacement by **no later than July 10, 2014** by submitting 'Late athlete replace form' together with certification in English from the medical doctor to [sport@wtf.org](mailto:sport@wtf.org) with attention to WTF Sport Director. The decision on the acceptance will be made after evaluation of the submitted documents.

Attachment

1. Timetable
2. Athlete Late Replacement Form

**1<sup>st</sup> WTF World Cadet Taekwondo Championships**  
**July 24-27, 2014 / Baku, Azerbaijan**



**TIMETABLE (SUBJECT TO CHANGE)**  
 1<sup>st</sup> WTF World Cadet Taekwondo Championships  
 July 24-27, 2014 / Baku, Azerbaijan

Date	Time	Event	Place
July 21-23	0900-1800	Arrival and registration of teams	Registration Center
July 21-23	0900-1800	Training	TBC
July 22-23	0900-1800	Referee meeting and training	TBC
July 22	1400-1800	Head of Team Meeting and Drawing of Lots	TBC
July 23	1000-1200	Weigh-in for M-33kg, M-37kg, F-29kg, F-33kg, F-37kg	TBC
July 24	0900-1230	Competitions for M-33kg, M-37kg, F-29kg, F-33kg, F-37kg	TBC
	1000-1200	Weigh-in for M-41kg, M-45kg, M-49kg, F-41kg, F-44kg	TBC
	1230-1400	Lunch break	TBC
	1400-1630	Round of 16 and quarterfinals	TBC
	1630-1800	Opening Ceremony	TBC
	1830-2000	Semi-finals and finals	TBC
July 25	0900-1230	Competitions for M-41kg, M-45kg, M-49kg, F-41kg, F-44kg	TBC
	1000-1200	Weigh-in for M-53kg, M-57kg, F-47kg, F-51kg, F-55kg	TBC
	1230-1400	Lunch break	TBC
	1400-1830	Round of 16 and quarterfinals	TBC
	1830-2000	Semi-finals and finals	TBC
July 26	0900-1230	Competitions for M-53kg, M-57kg, F-47kg, F-51kg, F-55kg	TBC
	1000-1200	Weigh-in for M-61kg, M-65kg, M+65kg, F-59kg, F+59kg	TBC
	1230-1400	Lunch break	TBC
	1400-1830	Round of 16 and quarterfinals	TBC
	1830-2000	Semi-finals and finals	TBC
July 27	0900-1230	Competitions for M-61kg, M-65kg, M+65kg, F-59kg, F+59kg	TBC
	1230-1400	Lunch break	TBC
	1400-1600	Round of 16 and quarterfinals	TBC
	1600-1730	Semi-finals and finals	TBC
	1800	Closing Ceremony	TBC

1<sup>st</sup> WTF World Cadet Taekwondo Championships  
July 24-27, 2014 / Baku, Azerbaijan



## ATHLETE LATE REPLACEMENT FORM

To: Mr. Jay Lee / Sport Director / World Taekwondo Federation  
Email: [sport@wtf.org](mailto:sport@wtf.org)

NAME OF COMPETITION: 1st WTF World Cadet Taekwondo Championships

### SUBSTITUED ATHLETE (to be removed from team list)

NAME OF NATIONAL ASSOCIATION	
ATHLETE NAME (Family name in capital letter)	
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEALE
WTF GAL Number	
Date of Birth	(Day/ Month/ Year)
Weight Division	KG
Date and place of Injury	
Medical Condition	
Name of MNA President	
Signature of MNA President	

- A separate certificate by the medical doctor on the athlete's injury and medical condition should be attached in the language of the pertinent country and in English.

### SUBSTITUED ATHLETE (to be added to team list)

NATIONALITY		PHOTO
ATHLETE NAME (Family name in capital letter)		
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEALE	
WTF GAL Number		
DATE OF BIRTH	(Day/ Month/ Year)	
COUNTRY OF BIRTH		
Weight Division	KG	
PASSPORT NUMBER		
KUKKIWON DAN CERTIFICATE NUMBER		

### MNA PRESIDENT SIGNATURE & STAMP

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**\* IMPORTANT: This form will be accepted only if medical confirmation in writing in English from the responsible medical doctor is attached to this form after due evaluation of the WTF.**